



MILE SQUARE EARLY LEARNING CENTER
ESTABLISHED SINCE 1979

WRAP AROUND SERVICES FEE AGREEMENT
2018 – 2019

The following fee payment agreement is entered into between _____, the Parent/Guardian of _____, and Mile Square Early Learning Center, the provider of the Wrap Around Services.

Address of Parent/Guardian _____ Email: _____

Child's Name: _____ Site/Classroom Child is enrolled: _____

Mile Square Early Learning Center Wrap Around Program has four types of fees: Registration Fees, Monthly Fees for Before and After Care during the School Year, Weekly fees for Public School Break Weeks and Summer Wrap Around Service. Additionally, there are four tiers for rates on a sliding-fee scale based on the family's annual gross income. Families must provide one-month of income verification (i.e. four consecutive weeks of paystubs for all working adults in the household) to be eligible for Tiers I, II or III.

- 1. **Registration Fee:** \$100.00 Registration fee is due upon returning completed enrollment package paid to the provider by all non-subsidized families. Families eligible for vouchers will pay a \$25.00 non-refundable registration fee. The registration fee is a **non-refundable** processing fee. Children whose Registration Fee is paid are considered enrolled. The purpose of the registration fee is to hold a spot for your child. **For those families considering Public School Break Services ("Wrap Weeks"), enrollment must be completed no later than 30 days in advance.**
- 2. **Monthly Fee for Before and After Care Service** is based on the Fee Scale for Wrap Around Services during the School Year paid to the provider in accordance with the enrollment choice below:

Numbers of working adults in household _____ during the School Year, I am enrolling my child in:

Program:	Tier I	Tier II	Tier III	Tier IV
Before School (7:30am-8:30am)	\$150.00 / month	\$160.00 / month	\$170.00 / month	\$180.00 / month
After School (2:30pm-5:30pm)	\$450.00 / month	\$480.00 / month	\$510.00 / month	\$540.00 / month
Before & After School (7:30am-8:30am & 2:30pm-5:30pm)	\$600.00 / month	\$640.00 / month	\$680.00 / month	\$720.00 / month
Extended After School (2:30pm – 3:30pm)	\$150.00 / month	\$160.00 / month	\$170.00 / month	\$180.00 / month
Extended Before & After School (7:30am-8:30am & 2:30pm-3:30pm)	\$300.00 / month	\$320.00 / month	\$340.00 / month	\$360.00 / month
After Hours from (5:30pm-6:00pm)	\$150.00 / month	\$160.00 / month	\$170.00 / month	\$180.00 / month

For office only:

Income Verified by: _____ Date: _____
Staff Signature

Rate Category:

- Tier I Tier II Tier III Tier IV Monthly Rate: _____
- Mile Square Rue Site
 Mile Square Demarest Site
 Mile Square St. Francis Site
 Mile Square Wallace Site
 Mile Square Brandt Site

I would like to pay Wrap Around Fees as follows:

- Monthly*- Payments to be made by the 25th of each month, prior to the month of service, with the exception of September, which is due on the 8th of September.
- Quarterly*- Payments to be made by the 1st of the following months: September, January and April. The first payment will cover 4 months (September through December). The remaining Quarters will cover 3 months (January through March & April through June).

1st Payment \$ _____ 2nd Payment \$ _____ 3rd Payment \$ _____

- Annually*- Payment to be made by the 8th of September.

3. **Summer Wrap Around Service:** Registration & Fees for Summer Wrap Around Service are not presently available for the Summer of 2019, and will have a separate registration and fee agreement.

The Parent/Guardian named above agrees to:

- **Pay all assessed fees during the entire school year the child is enrolled in the Mile Square Early Learning Center. Wrap Around Program in accordance with the fee schedule and required payment schedule. All payments are due on the 25th day of the month, prior to the month of service, with the exception of September which is due on the 8th.**
- All payments will be paid by Money Order or Check Payable to the Wrap Around Provider listed above.
- **Pay a late payment of \$25 for each payment that is received by the provider after the 1st of the month.**
- **Late Fees may also be charged for late pick up of a child. Parents who are late picking up children after their contracted time will be charged a late fee. This fee will be added to the following month's payment. Lateness fees are as follows:**

1. 1-15 minutes late= \$10.00
2. 16-30 minutes late= \$20.00
3. 31-45 minutes late= \$30.00
4. 46-60 minutes late= \$40.00
5. Add \$10.00 for each additional 15 minute increment

The Provider agrees to:

- Explain all policies and procedures governing the fee and program to the above named parent or guardian before he/she signs this agreement.
- After a 5 day grace period, the provider will inform the above named parent or guardian that **non-payment of fees will result in suspension and/ or termination of services.** The choice of suspension or termination is at the sole discretion of the provider.
- In the case of suspension or termination, a written notice of unpaid fees and a 3 day advance notice of suspension/termination will be sent specifying the date services will be suspended/terminated unless fees due are paid in full.

I have read this Fee Agreement and I understand and accept its terms and have received a copy of the agreement.

Signature of Parent

Date

Provider Representative

Date

HOBOKEN PRESCHOOL PROVIDERS - WRAP SERVICES

HOPES CAP, Inc.
 All Sites: 201.656.3711 ext 1410
 Denise Rivera
 Wrap Services Coordinator

Mile Square Early Learning Center
 Rue: 201.659.6086 ■ Demarest: 201.659.0779
 St. Francis: 201.659.3012 ■ Wallace: 201.683-8530
 Brandt: 201.683.8330

WRAP AROUND RATES 2018-2019

Registration Fee \$100 per child.

25% Discount for Siblings (includes Registration Fee)

Family must provide one month proof of income to be considered for Tier I, II or III rates.
 If income verification is not provided, family will be charged at Tier IV rates.

TIER I: For families with a gross annual income below \$75,000.

MONTH	BEFORE SCHOOL (7:30-8:30)	AFTER SCHOOL (2:30-5:30)	BOTH BEFORE & AFTER (7:30-8:30 & 2:30-5:30)	EXTENDED PM ONLY (2:30-3:30)	EXTENDED AM & PM (7:30-8:30 & 2:30-3:30)	AFTER HOURS (5:30-6:00)
September	\$105/month	\$315/ month	\$420/ month	\$105/ month	\$210/ month	\$105/month
October	\$150/ month	\$450/ month	\$600/ month	\$150/ month	\$300/ month	\$150/ month
November	\$150/ month	\$450/ month	\$600/ month	\$150/ month	\$300/ month	\$150/ month
December	\$150/ month	\$450/ month	\$600/ month	\$150/ month	\$300/ month	\$150/ month
January	\$150/ month	\$450/ month	\$600/ month	\$150/ month	\$300/ month	\$150/ month
February	\$150/ month	\$450/ month	\$600/ month	\$150/ month	\$300/ month	\$150/ month
March	\$150/ month	\$450/ month	\$600/ month	\$150/ month	\$300/ month	\$150/ month
April	\$150/ month	\$450/ month	\$600/ month	\$150/ month	\$300/ month	\$150/ month
May	\$150/ month	\$450/ month	\$600/ month	\$150/ month	\$300/ month	\$150/ month
June	\$90.00/Month	\$180/ month	\$270/ month	\$60.00/ month	\$150/ month	\$60.00/ month

TIER II: For families with a gross annual income between \$75,000 and \$150,000.

MONTH	BEFORE SCHOOL (7:30-8:30)	AFTER SCHOOL (2:30-5:30)	BOTH BEFORE & AFTER (7:30-8:30 & 2:30-5:30)	EXTENDED PM ONLY (2:30-3:30)	EXTENDED AM & PM (7:30-8:30 & 2:30-3:30)	AFTER HOURS (5:30-6:00)
September	\$112/ month	\$336/month	\$448/ month	\$112/ month	\$224/ month	\$112/ month
October	\$160/ month	\$480/ month	\$640/ month	\$160/ month	\$320/ month	\$160/ month
November	\$160/ month	\$480/ month	\$640/ month	\$160/ month	\$320/ month	\$160/ month
December	\$160/ month	\$480/ month	\$640/ month	\$160/ month	\$320/ month	\$160/ month
January	\$160/ month	\$480/ month	\$640/ month	\$160/ month	\$320/ month	\$160/ month
February	\$160/ month	\$480/ month	\$640/ month	\$160/ month	\$320/ month	\$160/ month
March	\$160/ month	\$480/ month	\$640/ month	\$160/ month	\$320/ month	\$160/ month
April	\$160/ month	\$480/ month	\$640/ month	\$160/ month	\$320/ month	\$160/ month
May	\$160/ month	\$480/ month	\$640/ month	\$160/ month	\$320/ month	\$160/ month
June	\$96.00/month	\$192/month	\$288/ month	\$64.00/ month	\$160/ month	\$64.00/month

TIER III: For families with a gross annual income above \$150,000.

MONTH	BEFORE SCHOOL (7:30-8:30)	AFTER SCHOOL (2:30-5:30)	BOTH BEFORE & AFTER (7:30-8:30 & 2:30-5:30)	EXTENDED PM ONLY (2:30-3:30)	EXTENDED AM & PM (7:30-8:30 & 2:30-3:30)	AFTER HOURS (5:30-6:00)
September	\$119/ month	\$357/ month	\$476/ month	\$119/ month	\$238/ month	\$119/ month
October	\$170/ month	\$510/ month	\$680/ month	\$170/ month	\$340/ month	\$170/ month
November	\$170/ month	\$510/ month	\$680/ month	\$170/ month	\$340/ month	\$170/ month
December	\$170/ month	\$510/ month	\$680/ month	\$170/ month	\$340/ month	\$170/ month
January	\$170/ month	\$510/ month	\$680/ month	\$170/ month	\$340/ month	\$170/ month
February	\$170/ month	\$510/ month	\$680/ month	\$170/ month	\$340/ month	\$170/ month
March	\$170/ month	\$510/ month	\$680/ month	\$170/ month	\$340/ month	\$170/ month
April	\$170/ month	\$510/ month	\$680/ month	\$170/ month	\$340/ month	\$170/ month
May	\$170/ month	\$510/ month	\$680/ month	\$170/ month	\$340/ month	\$170/ month
June	\$102.00/month	\$204/ month	\$306/ month	\$68.00/ month	\$170/ month	\$68.00/month

TIER IV: For families providing NO income verification.

MONTH	BEFORE SCHOOL (7:30-8:30)	AFTER SCHOOL (2:30-5:30)	BOTH BEFORE & AFTER (7:30-8:30 & 2:30-5:30)	EXTENDED PM ONLY (2:30-3:30)	EXTENDED AM & PM (7:30-8:30 & 2:30-3:30)	AFTER HOURS (5:30-6:00)
September	\$126/ month	\$378/ month	\$504/ month	\$126/ month	\$252/ month	\$126/ month
October	\$180/ month	\$540/ month	\$720/ month	\$180/ month	\$360/ month	\$180/ month
November	\$180/ month	\$540/ month	\$720/ month	\$180/ month	\$360/ month	\$180/ month
December	\$180/ month	\$540/ month	\$720/ month	\$180/ month	\$360/ month	\$180/ month
January	\$180/ month	\$540/ month	\$720/ month	\$180/ month	\$360/ month	\$180/ month
February	\$180/ month	\$540/ month	\$720/ month	\$180/ month	\$360/ month	\$180/ month
March	\$180/ month	\$540/ month	\$720/ month	\$180/ month	\$360/ month	\$180/ month
April	\$180/ month	\$540/ month	\$720/ month	\$180/ month	\$360/ month	\$180/ month
May	\$180/ month	\$540/ month	\$720/ month	\$180/ month	\$360/ month	\$180/ month
June	\$108.00/month	\$216/ month	\$324/ month	\$72.00/month	\$180/ month	\$72.00/month

NOTE¹: The rates above are an average fee including only 170 days of the Hoboken Board of Education school calendar. However, September and June have been prorated based on this year's school calendar.

NOTE²: Families with two children receive a 25% discount for the second enrolled child. Families with three or more children receive this discount for the second child and there will be no fee for any additional children. Discounts will be applied to both the registration fee and regular monthly fee. **Registration fees are non-refundable.**

NOTE³: **All fees are due the 25th of the month, prior to the month of service, with the exception of September which is due on September 8th.**